

# Current Program Competencies\*

Basic speech structure	Facilitate constructive discussions
Concrete, specific words	Incorporate feedback
Find the research you need	Know the types of persuasion
Give constructive feedback	Listen to all ideas
Practice techniques	Listen without judgment
Speech drafting techniques	Speak without notes
Speech organization styles	Speech drafting basics
Speech outlining techniques	The importance of delivery
Speech structure	Understand the value of silence
Strong transitions	Use tone to convey meaning
Topic selection	Use visual aids with success
Understand methods of practice	Use vivid descriptions
Use correct grammar	Build a team
When to research a topic	Encourage team members
Relate your message	Lead by example
Active listening	The value of appearance
Body language basics	Understand the basics of mentoring
Convey your message	Understand the purpose of leadership
Design your visual aid	Understand your audience
Display your visual aid	Use strong verbal content
Enhance your reputation	Vocal variety and expression
Identify appropriate type of persuasive speech	Appreciate the value of rehearsal
Inspire your audience	Communicate well within a team
Organize information	Delegate tasks
Organize your message	Develop a project proposal
Recognize the qualities of a good leader	The value of appearance
Understand the responsibility of leadership	Motivate team members
Aid another in goal setting	Plan and organize information
Assist another in learning a skill	Positively influence others
Facilitate a group schedule	Understand motivation
Share your knowledge	Develop a project plan
Value each team member	Create and administer a delegation plan
Coordinate team effort	Value each team member

\*Competencies from *Competent Communication* and *Competent Leadership*